**DFSC SKATING DIRECTOR POSITION**

**The DFSC is searching for a SKATING DIRECTOR.** The Skating Director compensated by the club for responsibilities and duties that directly benefit the club, and all will report to the board of directors.

**The Skating Director must:**

* Be a full-time, active coach with the DFSC.
* Have experience in and knowledge of figure skating and USFS rules and regulations.
* Be present at more than 75% of scheduled DFSC ice sessions.
* Be an active participant in DFSC events.
* Possess excellent verbal and written communication skills, thus enabling him/her to work with board members, other coaches, skaters, and parents.
* Possess good organizational skills.
* Maintain current membership status with the Professional Skaters Association (PSA).
* A rating Certified or higher Professional Skaters Association (PSA) in Freestyle and Moves in the Field is required.
	+ Applicants that are able to achieve rating within 12 months will be considered.

**Duties of the SKATING DIRECTOR include:**

1. Communicate, enforce and follow procedures of the DFSC; ensure that the coaching staff are aware of DFSC polices, job performance expectations, and all work and safety rules of the club.
2. Maintain open communication with professional coaching staff; hold regular meetings (at least four per year) with the staff to discuss issues, upcoming events, and changes. Inform the coaching staff of competition and test rule changes instituted by USFS.
3. Investigate, foster, and develop current and innovative ideas and information relevant to the development of an effective figure skating program. Make recommendations to the board of directors with regard to specific classes (i.e., edge, off-ice training) that would enhance the DFSC skating program.
4. Maintain open communications with the board of directors. Attend all meetings that do not conflict with scheduled club ice or other club-related activities. Relay any issues or concerns of the coaching staff. Submit a written coaches’ corner report prior to any meeting for which there is a scheduling conflict.
5. Evaluate all coaches wishing to teach on DFSC ice and make recommendations regarding same to the board of directors.
6. Coordinate the training of DFSC apprentice coaches and assign a primary coach to mentor each.
7. Chair long-range planning committee, a group whose intention is to plan for the future existence and integrity of the DFSC. Inform the DFSC membership of relevant USFS changes and other relevant skating issues and provide advice on how to vote on new USFSA issues to the governing council.
8. Coordinate the year-round scheduling of ice for the DFSC.
9. Assist with DFSC test sessions throughout the year by recommending the number and dates for such sessions to the board of directors and by working with the coaches and the test chair to arrange the sessions.
10. Coordinate at least two seminars per year, making recommendations to the board of directors by January of each year.
11. Coordinate any off-ice conditioning sessions with a qualified trainer.
12. Work within the community to promote the sport of figure skating and the DFSC.